

**REQUEST FOR PROPOSALS
FOR
GROUNDS MAINTENANCE, JANITORIAL SERVICE
AND PEST CONTROL**

Edgefield County is seeking sealed proposals for the following:

1. Janitorial services (mandatory site visit April 16 @ 9:30AM)
2. Grounds maintenance
3. Pest Control

Qualified vendors are invited to bid on one or multiple services listed above. You may pick up a proposal at the Administration Building, 124 Courthouse Square, Edgefield, SC between the hours of 8:30 AM and 5:00 PM, Monday through Friday or download a copy from our website at www.edgefieldcounty.sc.gov. Any questions may be directed to Kathy Flores at (803) 637-4000. Proposals should be obtained prior to April 16, 2008 and are due no later than 12:00 noon on April 30, 2008. Edgefield County is an equal opportunity employer.

**Pest Control Services
Proposal/Contract
RFP # 4-30P-08
between**

**Company's Name
And
Edgefield County**

_____, agrees to provide Pest Control services for Edgefield County as described below.

I. Scope of Services

All of the 11 County Buildings described will be sprayed once a month with chemicals recommended by the State Department of Agriculture to eradicate ants, roaches, spiders and all other customary pests. The buildings are to be "repeat sprayed" whenever and wherever necessary for no extra charge. Odorless chemicals must be used on the offices that request it.

1. All levels of Courthouse monthly	@	\$ _____
2. Neighborhood Center monthly	@	\$ _____
3. DSS Building monthly	@	\$ _____
4. Health Department monthly	@	\$ _____
5. Library monthly	@	\$ _____
6. Magistrate Building monthly	@	\$ _____
7. Agriculture Building monthly	@	\$ _____
8. Auditor/ Circuit Judge monthly	@	\$ _____
9. Administration / Archives Building monthly	@	\$ _____
10. Council Chambers Building monthly	@	\$ _____
11. EMS Building monthly	@	\$ _____

II. Vendor Information Requirements

1. Federal ID number
2. \$250,000 liability service bond
3. Proof of Worker's compensation Insurance
4. Three letters of reference from projects of similar size & scope.
5. Business license for Town of Edgefield
6. Necessary state certification to meet scope of contract
7. The package must be marked RFP# 4-30P-08

III. Contact

You may reach Kathy Flores at 803-637-4000 ext 10, or at Edgefield County Administration, 124 Courthouse Square, Edgefield, SC.

IV. General Instructions

This proposal sheet is tabulated on an itemized basis. Please be careful to enter pricing on each building's line item. If you have any questions, please contact Kathy Flores.

V. Length of Contract

The contract shall be effective July 1, 2008 and will end June 30, 2009, except that there shall be an automatic option to renew for one year. Renewal of the contract is subject to agreement by both parties.

EDGEFIELD COUNTY RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSALS.

Estimated Annual Cost of Proposal_____

V. Contract Award (official Use Only)

Contractor's Authorized Agent

Date

Witness

County Administrator

Date

Witness